



**STATED MEETING**  
of the Presbytery of San Diego  
November 15, 2022 - 3:00 pm

**First Presbyterian Church, San Diego**

**PRESBYTERY OFFICERS**

Ruling Elder Lyn Lloyd Smith, Moderator  
Teaching Elder Sam Codington, Vice-Moderator  
Ruling Elder Frances Lin –Stated Clerk

**PRESBYTERY EXECUTIVE STAFF**

Rev. John Moser, Interim Executive Presbyter

Please bring docket materials.

1. Commissioners requiring an excuse from the meeting should apply to the Stated Clerk via the presbytery website at [www.presbyterysd.org](http://www.presbyterysd.org)
2. Any committee chair desiring to meet with her/his committee must make arrangements with the host facility.

**Documents to download for this meeting:**

**1. Proposed 2023 Presbytery Budget – for vote**

The overall budget also includes:

- a. New Day Urban Ministries
- b. South Sudanese American Presbyterian Fellowship
- c. Cyclical San Diego

**2. Minutes, September 20, 2022 Presbytery Meeting – for vote**

**Minutes, September 27, 2022 Called Presbytery Meeting – for vote**

**3. Proposed Amendments 225<sup>th</sup> GA – for vote**

**STATED MEETING OF THE PRESBYTERY OF SAN DIEGO**

**Tuesday, November 15, 2022**

**First Presbyterian Church, San Diego**

**Docket**

2:30 p.m. Registration begins

**ASSEMBLE IN GOD'S NAME**

3:00 p.m. **Call to Order & Prayer**

Moderator Lyn Lloyd Smith

**Welcome by Host Pastor – Rev. Jerry Andrews**

**ENGAGE IN GOD'S WORSHIP & WORK**

3:05 p.m. **Stated Clerk's Report including consent agenda**

Frances Lin

3:15p.m. **Worship and Communion, the Rev. Bill Sperry will preach and the worship is led by the First Presbyterian Church Worship Team.**

3:55 p.m. **CoM Report**

Nancy Harber

4:45 p.m. **Executive Committee Report**

Mike Wallman

5:00 p.m. **Nominating Committee Report**

Jamie Nelson

5:15p.m. **Ecclesiastical Committee Report**

Bob Mentze

Approval of the Amendments (list of the amendments are posted on the Presbytery Website below the docket)

5:30 p.m. **Cyclical Report**

Gresham Bayne

5:45 p.m. **BP&F Report**

Jim Rauch

5:55p.m. **Unfinished business, announcements & adjournment**

**GO IN GOD'S NAME**

## Section 1: Reports

### A. Report of the Stated Clerk

The Stated Clerk reports the following:

1. The Stated Clerk reported that the Finance Office of the Presbytery confirms that the Presbytery carries adequate Property & Liability insurance with Insurance Board. The policy period is January 1 through December 31 of 2022.
2. That the Permanent Judicial Commission eligible members whose terms ended in the past six years are listed in accordance with *Book of Order* D-5.0206b:

Class of 2021- Teaching Elder Jerry Andrews and Ruling Elder Betsy Martin

Class of 2019- Ruling Elder Ron Gonzales and Ruling Elder Rob Hanna

Class of 2017 - Ruling Elder Delores McNeely

3. That pursuant to the Presbytery *Manual of Administrative Operations*, chapter 4, paragraph IV.B the following will be the corporate officers of the Presbytery in 2023, contingent upon their election by the Presbytery on November 15, 2022:
  - a. President – Executive Committee Chair – Ruling Elder Lyn Lloyd Smith
  - b. Vice-President – Executive Committee Vice-Chair (to be named by the Executive Committee Chair 2023);
  - c. Secretary – Stated Clerk of the Presbytery – Ruling Elder Frances Lin
  - d. Treasurer – Chair of the Budget Property & Finance Committee – Jim Rauch
4. That the 2022 per capita assessment will be as follows contingent on the affirmative vote of the Presbytery budget on November 15, 2022, and confirmation by the Synod Assembly on December 3 2022:

\$27.36 – Presbytery (approved 9/20/2022 )

9.85 – General Assembly (approved by the 225th General Assembly (2022))

2.85 – Synod

\$ 40.06 – 2023 Total

5. That a financial audit of the Presbytery's financial position 2021 as a nonprofit corporation is currently worked on by Huxhold & Associates with a closing date of March 31, 2022.
6. The Presbytery has submitted \$12,104 of per capita to Synod and \$35,522 to GA as of the end of October.
7. That the following is the summary of the 2021 statistical report on file with the General Assembly: (based on 28 churches out of the 32 churches in the Presbytery of San Diego)

Total Communicant Members	8365
Infant Baptisms	38
Adult Baptisms	9
Average Church Attendance	3637

Officers

264

**Financial Data:**

Annual Income	\$ 21,311,676
Annual Expenses	\$20,333,037
Facilities Expenses	\$2,549,841
Personal Expenses	\$12,709,877
Mission Expenses	\$1,571,983

8. That all official correspondence and communications received since the last meeting have been referred to the appropriate governing body, committee, commission or staff in accordance with the *Manual of Administrative Operations*, chapter 2, paragraph II B.

Ruling Elder, Frances Lin

**B. Report of the Executive Committee**

**1. The Executive Committee VOTED:**

2023 Meeting Dates  
**Executive Committee**

Tuesday, January 17, 2023 4:00-6:00 p.m. (location TBD)  
Tuesday, April 18, 2023 4:00 – 6:00 p.m. (location TBD)  
Tuesday, August 15, 2023 4:00 – 6:00 p.m. (location TBD)  
Tuesday, October 17, 2023 4:00 – 6:00 p.m. (location TBD)

2023 Meeting Dates  
**San Diego Presbytery**

Tuesday, February 21, 2023, 3:00 p.m. Faith Presbyterian Church  
Tuesday, May 16, 2023, 3:00 p.m. Oceanside Presbyterian Church  
Tuesday, September 19, 2023, 3:00 p.m. (location TBD)  
Tuesday, **November 14**, 2023, **3:00** p.m. (location TBD)

2. Pursuant to the *Manual of Administrative Operations*, **the Executive Committee VOTED** to nominate Teaching Elder Jamie Nelson to serve as chair of the Nominating Committee for 2023.
3. The Executive Committee Voted to host a Leadership Gathering Event on January 14, 2023. This event will be held at Village Presbyterian Church. Registration required. Registration will open and additional information can be found on the Presbytery Website starting on December 1. The registration will close on January 6, 2023.
4. The Executive Committee Voted to have the Strategic Team Members serve as the advisory board members for the new Executive Director. The members are the Rev. Paul Cunningham-La Jolla, The Rev. Karla Shaw-Point Loma, The Rev. Sam Codington- Faith. Ruling Elder Delores McNeely-Christ United, Ruling Elder-Erica Johnson- Palisades, Ruling Elder.

5. The Executive Committee Voted to form an AC for the purpose of dissolving the Orange Avenue Presbyterian Church. The AC shall make the report to the Presbytery at the February 2023 Presbytery Meeting. Orange Avenue Presbyterian Church currently has no minister, no gathering, no session. (Attachment A)
6. The Executive Committee Voted to bring Anchor City New Worshipping Community to IRS regulatory compliance according to the recommendations made by Budget Property and Finance Committee. (Attachment B)

**C. Report of the Committee on Representation**

The Nominating Committee provided the report published on the Presbytery’s website in its role as the Committee on Representation for those elected to Presbytery committees in 2022.

Committee	Elders		Ministers		Caucasian	Non	Physical
	M	F	M	F			
Exec	1	5	6	1	11	2	0
BP&F	3	2	2	1	6	2	0
COM	4	2	3	2	11	0	0
CPM	1	1	2	2	5	1	0
Ecclesiastical	2	3	1	0	6	0	0
HR	1	3	2	0	6	0	0
Nominating	1	2	3	0	6	0	0
PJC	2	1	1	1	5	0	0
Synod commissioners	0	1	2	0	2	1	0
Cyclical	2	0	3	2	6	1	0
<b>TOTALS</b>	<b>17</b>	<b>20</b>	<b>25</b>	<b>9</b>	<b>64</b>	<b>7</b>	<b>0</b>

**D. Report of the Interim Executive Presbyter (Attachment C)**

**Section 2. Consent Agenda**

**The Stated Clerk recommends the following:**

- The proposed docket of this meeting be approved.
- The proposed minutes of the Presbytery Stated meeting on September 20, 2022, be approved.
- The proposed minutes of the Presbytery Special Called Meeting on September 27, 2022, be approved.
- The proposed amendment to F-1.0302c, The Catholicity of the Church, to expand inclusive language with reference to gender identity be approved.
- The proposed amendment to F-1,0404, Openness, to expand inclusive language with reference to gender identity be approved.

- The proposed amendment to G-1.0501, Meetings, to establish Robert's Rules of Order as the default parliamentary authority for congregational meetings, and authorizes electronic congregational meetings be approved.
- The proposed amendment to G-1.0503, Business Proper to Congregational Meeting, to add receiving a disciplinary decision against a church member (as opposed to a minister) to the list of proper business at a congregational meeting be approved.
- The proposed amendment to G-2.0605, Oversight, to add a requirement of sessions to report to the Presbytery any matters of sexual misconduct of their members who are enrolled as inquirers or candidates be approved.
- The proposed amendment to G-2.1001, Functions, to add language allowing Commissioned Pastors to be commissioned to more than one validated ministry at a time be approved.
- The proposed amendment to G-3.0104, Officers, to add language that it is appropriate to adopt procedures for electronic session meetings be approved.
- The proposed amendment to G-3.0105, Meetings, to add provision that all councils and their commissions and committees may meet electronically be approved.

### **Section 3: Business to be presented and/or VOTED on the floor**

#### **The Committee On Ministry recommends the following:**

1. Pursuant to the Manual of Administrative Operations, Chapter 8.K, the Minimum Compensation Requirements for 2023 will be \$64,000.
2. Approval of the transfer of membership for the Rev. Jan Cook to serve as the interim associate pastor at Village Presbyterian Church. Her statement of faith is attached. (Attachment D)
3. Approval of the terms for the Rev. Jamie Nelson from designated associate pastor to undesignated associate pastor at Solana Beach Presbyterian Church.
4. Approval of the terms of call for Minister X to serve as the solo pastor at Chula Vista Presbyterian Church. (Attachment E)
5. Approval of the temporary adjusted terms of call for the Rev. Bill Sperry. (Attachment F)
6. Approval of the authority to administer communion be granted to Ruling Elder Carl Stills of Brawley Presbyterian Church for the months of December, 2022; January and February of 2023.

**Ecclesiastical Committee recommends the following:**

1. The proposed amendment to G-2.0503, Categories of Membership, to remove “honorably” before “retired” as the category for retired ministers, be approved.
2. The proposed amendment to G-2.0505a (1), Transfer of Ministers of Other Denomination, to add the requirement to consult with the other denomination when receiving immigrant pastors without otherwise acceptable PC(USA) ordination educational requirements, be disapproved.
3. The proposed amendment to G-2.00804, Terms of Call, to add the requirement of a minimum of twelve weeks of paid family leave in terms of call for all installed pastors/associate pastors, be disapproved.
4. The complete revision of the Rules of Discipline, be approved.

**Executive Committee recommends the following:**

1. The Executive Committee **motions** to the Presbytery to form an Administrative Commission for the purpose of dissolving the Orange Avenue Presbyterian Church. The AC shall make the initial report to the Presbytery at the February 2023 Presbytery Meeting. Orange Avenue Presbyterian Church currently has no called pastor, no gathering, and no session. It is currently not registered independently with CA as a non-profit religious organization.

The AC members are :

Teaching Elder Mike Wallman, at large  
Teaching Elder Jim Rauch, at large  
Teaching Elder Bob Mentze, at large  
Ruling Elder Lyn Lloyd Smith, Village Church  
Ruling Elder Maurice Caskey, First Presbyterian Church, San Diego

2. The Executive Committee **places in nomination** the following to serve on the Nominating Committee:

Jamie Nelson, Teaching Elder, Solana Beach, Class of 2023-Chair  
Vickie Bakki, Ruling Elder, Rancho Bernardo, Class of 2023  
Ray Sparling, Teaching Elder, At Large, Class of 2024  
Mike Sedgwick, Teaching Elder, Westminster Escondido, Class of 2024  
Alan Deuel, Teaching Elder, at large, Class of 2025  
Sue Skala, Ruling Elder, Point Loma, Class of 2025

**Nominating Committee recommends the following:**

- A. The Presbytery Nominating Committee places in nomination the following to serve the Presbytery as Moderator and Vice-Moderator/Moderator Elect in 2022:**

1. Moderator – Teaching Elder Sam Codington-Faith Presbyterian Church



2. Vice-Moderator/Moderator Elect – Ruling Elder Em Cummins, Point Loma Presbyterian Church

**B. The Presbytery Nominating Committee places in nomination the following to serve:**

**Ecclesiastical Committee**

Linda Sunkel, Ruling Elder, Lake Side, Class of 2025  
Bob Mentze- Chair

**Cyclical Committee**

Mike McClenahan, Teaching Elder, Solana Beach, Class of 2025  
Noel Musicha, Ruling Elder, La Jolla, Class of 2025  
Grasham Bayne-Chair

**Executive Committee – At-Large Members (two-year term)**

Judy Enns-Solana Beach, Class of 2024

**Budget, Property and Finance Committee**

Tom Wickstrom- Ruling Elder, La Jolla, Class of 2025  
Winnie Davis, Ruling Elder, Taiwanese, Class of 2025  
Cindy Graham, Ruling Elder, First El Cajon, Class of 2025  
Jim Rauch - Chair

**Committee On Ministry**

Kim Dawsey Richardson, Teaching Elder, First El Cajon, Class of 2025  
Mike Wallman, Teaching Elder, At Large, Class of 2025  
Paul Kang, Teaching Elder, Korean United, Class of 2025  
Nancy Harber, Ruling Elder, Faith, Class of 2023  
Mary Elva Smith, Ruling Elder, Faith, Class of 2023  
Kevin Womack-Chair

**Committee On Preparation For Ministry**

Candace Womack, Teaching Elder, Solana Beach, Class of 2025  
Lyn Lansing, Ruling Elder, La Jolla, Class of 2025  
Jan Farley-Chair

**Discernment Congregational Vitality Committee**

Mady Cheng, Ruling Elder, Rancho Bernardo, Class of 2023  
John Denton, Teaching Elder, Grace Vista, Class of 2023  
Margaret Walls, Teaching Elder, At Large, Class of 2024  
Judy Enns, Ruling Elder, Solana Beach, Class of 2024  
Markus Watson, Teaching Elder, Mt. Soledad, Class of 2025  
Mike Killeen, Teaching Elder, Oceanside, Class of 2025, Chair

**Permanent Judicial Commission**

Jim Rauch- Teaching Elder. At Large- Class of 2027  
Jay Shirley-Teaching Elder, Northminster-Class of 2027

**Synod Commissioners (1 year terms)**

Mike Wallman, Teaching Elder, At Large  
Sean Chow, Teaching Elder, Executive Director  
Frances Lin, Ruling Elder, Stated Clerk

**Cyclical San Diego Committee recommends the following:**

1. Approval of the Anchor City Church to be designated as a New Worshipping Community.
2. Presentation (Attachment G)
3. Approval of the proposed 2022 budget. (Attachment H)

**Budget, Property and Finance recommends the following:**

- Approval of the proposed 2023 budget (Attachment I)
- Approval of the solar loan request from Palisades (Attachment J)

**Unfinished business, announcements & adjournment**

**GO IN GOD'S NAME**

**Attachment A**

**San Diego Presbytery  
Guidelines for Dissolving a Congregation: Responsibilities of the  
Administrative Commission, 2022-2023**

In creating the Administrative Commission, the San Diego Presbytery shall authorize it to act with the authority of the Presbytery, by adopting the following resolution, which may be modified, from time to time, as the specific circumstances of the congregation in question require:

That Presbytery of San Diego appoints an Administrative Commission for the Orange Avenue Presbyterian Church at 5202 Orange Avenue, San Diego, CA 92115, to act on Presbytery's behalf, with the power to meet with the Session and members of the congregation, including calling a meeting of the Session and/or of the congregation, as necessary, to arrange for the pastoral care of the members, publicize the dissolution of the congregation, ascertain the financial status and outstanding financial obligations of the congregation, secure the Session records, secure the legal rights to all property (real or personal) held by or for the benefit of the congregation, dispose of the moveable personal property of the congregation, secure the building and property, attend to matters of insurance, dispose of the building and grounds (subject to any guidelines established by the Presbytery), for, in the name of, and on behalf of the Presbytery as shall be reasonably necessary to accomplish the general purpose of this resolution.

**THE RESPONSIBILITIES OF THE AC**

(NOTE: When possible and appropriate, the AC should execute these responsibilities in consultation with the Session of the congregation.)

**I. ARRANGE FOR THE PASTORAL CARE OF THE CONGREGATIONAL MEMEBRS.**

1. Work with the Session to identify where members wish their membership to be transferred.
2. Appoint a pastor to be responsible for pastoral care until membership is transferred or each member has made a clear decision to cease being an active member of any congregation.
3. Communicate to the members that membership is held by the Stated Clerk for one year if not transferred prior to dissolution of the congregation.
4. If the member wishes to transfer membership before the congregation is dissolved, the Clerk of Session will send the letter of transfer. If the membership is transferred after the dissolution of the congregation and within the one year time period, the Stated Clerk will send the letter of transfer.

**II. PLAN A CLOSING WORSHIP SERVICE CELERATING THE LIFE AND MINISTRY OF THE CONGREGATION**

1. Set the date and the time for the service allowing for ample time for publicizing and sending invitations.

2. Decide what special features the service should include. Request that the Session designate where the proceeds from the Offering will go, generally a local mission to which the congregation is connected.

### **III. PUBLISIZE THE CLOSING**

1. Request the Session to develop a “guest list” of relatives, friends, community connections, former members, pastors, and staff whom the congregation wishes to invite to the celebration.
2. Develop an announcement about the closing to be used in communication through the week to the congregations and members of the Presbytery, providing ample time for distribution.

### **IV. ARRANGE FOR THE RECEPTION FOLLOWING THE CLOSING WORSHIP SERVICE.**

1. Identify the location for a reception which usually follows the closing worship service.
2. Decide how the food will be provided (follow the food safety guidelines) and what financial resources are available, appropriate, or needed to host this event.

### **V. ASCERTAIN THE FINANCIAL STATUS AND OUTSTANDING FINANCIAL OBLIGATIONS OF THE SESSION.**

1. Conduct a financial review of the Treasurer’s records for the last 12 months.
2. Determine location of all accounts ( *e.g.*, checking, savings, investments, endowment) and any other financial resources.
3. Determine if there are any bequest or donor stipulations related to memorial accounts or an endowment.
4. Have all accounts closed, transferring any balances to the primary checking account of the Session.
5. Submit new signature card(s) for accounts with at least two members of Presbytery Officers as designated assignatories.
6. Determine any outstanding debts/obligations.
7. Oversee the discharge of all financial obligations by the Treasurer.
8. Oversee the provision of a “statement of contribution” to all current year contributors.
9. If the congregation owns any stocks, bonds, certificates, or other financial instruments, have ownership transferred to the Presbytery.
10. Following the dissolution, transfer all remaining balances to the Presbytery and close all remaining accounts.

### **VI. SECURE THE SESSION RECORD**

Locate all Session and congregational minutes, the church register, and any other financial and legal records to be transferred to the Presbytery office and then archived with other archival records of the Presbytery.

### **VII. SECURE THE BUILDING AND PROPERTY**

1. Arrange for the disposition of furnishings (These decisions should be documented in detail in both Session and AC minutes.)
2. Ascertain which utilities should remain connected and which may be disconnected and make these arrangements with the proper companies. Transfer billing for the utilities to the Presbytery following the closing service.

3. Secure the building and recover keys from anyone who does not need access.
4. If distribution of keys is widespread and any contents are valuable, consider having the lockschanged.
5. Identify any tenant activities currently using the buildings and grounds at 5202 Orange Avenue and determine the authority for such use.
6. Make provisions for a caretaker until the final disposition of the property, including mowing the lawn and maintenance of any sidewalks.

**VIII. ATTEND TO THE MATTERS OF INSURANCE**

1. All insurance coverage should be maintained at least until the final closing celebration.
2. Liability coverage should be maintained until the final disposition of the property.
3. Once the congregation is dissolved, coverage should be moved to the Presbytery’s policy.

**IX. DISPOSITION OF BUILDING AND GROUNDS (IF THE AC DECIDES THIS IS A POSSIBLE OPTION)**

1. Recommend to the Presbytery any stipulations regarding the sale of building and property such as first attempting to sell to another congregation or to another agency or organization whose mission will allow for use in a “manner respectful of congregation’s heritage”
2. After all expenses for insurance, listing and sale are paid, the funds remaining shall go to the Presbytery, in order to assist and support its ministry and mission to congregations.
3. After the closing celebration remove any identifying signage and the cornerstone.

**X. DISSOLVE THE CORPORATION**

If the Corporation of the Orange Avenue Presbyterian Church of San Diego, California under the laws and regulations of the State of California exists, the AC will be tasked to dissolve it not later than April 1, 2023.

**XI. INITIAL REPORT TO THE PRESBYTERY**

Report to the Presbytery at its February 2023 stated meeting the progress being made in completion of the assigned actions and any modifications recommended to the above instructions.

**HOW THE ADMINISTRATIVE COMMISSION (AC) IS ESTABLISHED:**

1. The San Diego Presbytery votes to concur with request from the COM or Stated Clerk that a particular congregation be dissolved and that an AC be appointed to oversee the closing process.
2. The Chair and members of the AC were selected by the Presbytery Moderator and established by the Presbytery. The AC “shall consist of both ministers of the Word and Sacrament and members of congregations, in numbers as nearly equal as possible” (G-3.0109), and should, if possible, include a Ruling Elder on Session from the congregation being dissolved.
3. The Chair of the AC, in consultation with the Stated Clerk, will convene the AC in a timely fashion in order for the Stated Clerk to review the responsibilities with the AC and

allow it to begin its work. A Recorder shall be chosen from among the AC who will keep accurate records of the AC's deliberations and actions and promptly furnish them to the AC and the Stated Clerk.

4. The AC, in consultation with the Stated Clerk, will carry out the following responsibilities and will determine the date(s) upon which services of worship and activities shall cease at the congregation to be dissolved, noting that the congregation is not dissolved until the conclusion of the final (Presbytery-approved) closing worship service. The AC Chair will bring all recommendations to Presbytery during the next regular meetings.
5. In the course of carrying out its responsibilities, the AC may remove or replace the Session or may itself act as the Session thereof; any decision to take such action shall be made only after consideration of the general pastoral policy of the Presbytery with regard to dissolution of congregations, as expressed herein, and such action shall be communicated to the Stated Clerk.

## **Attachment B** **Actions Requirement of Anchor City NWC**

### **The Approved Motion:**

Starting immediately, Budget, Property, and Finance Committee, as assisted by Presbytery of San Diego staff, and Cyclical Committee shall take the actions necessary for Anchor City Church to bring its procedures and administrative relationships into compliance with the guidelines provided by the PC(USA) and IRS tax code, no later than December 31, 2022. If Anchor City does not charter as a congregation, these actions will include but not be limited to the following 6 items:

1. A statement by Presbytery that Anchor City is an NWC, not an NCD. Not sure if this “transition” has ever been made official by the Presbytery, but the most recent grant applications refer to Anchor City as a NWC.
2. Anchor City would need to have its donations made to the Presbytery, not to Anchor City (because it is not a separate entity for tax purposes) and deposited into the Presbytery account.
3. In our latest audit, we were asked for copies of the 2020 donor letters from Anchor City. These letters have still not been provided. We also don’t know if they were produced for 2021. Such donor receipts are required by the IRS for tax exempt 501(c)3 corporations. Since these letters will need to be produced for tax year 2022, and Anchor City has not been able to produce them in the past, Anchor City will need to provide 2022 financial information so that Kari Shenk can issue the donor letters for 2022.
4. There may need to be some changes to banking operations, which will be determined by BP&F. The bank account currently uses the tax ID number of the Presbytery of San Diego; this will need to continue until Anchor City establishes itself as a separate corporation and/or becomes a chartered congregation. The check signing procedures will need to be reviewed and possibly updated to comply with generally accepted accounting standards. In addition, we will need to return to the previous practice of keeping the account balance at approximately \$7,500–\$10,000 with any overage being ‘swept’ on a monthly basis into a different account held by Presbytery.
5. Anchor City finances again would be incorporated in the monthly financial reports submitted to BP&F, with copies of the Anchor City portion of the report provided to the Cyclical Committee. These reports can be prepared by Presbytery staff or by Anchor City.
6. Payroll for Anchor City will continue to be conducted by Presbytery staff, but the current method will change since the larger balance of the Anchor City monies will be held in a different account and used for Anchor City as needed.

## Attachment C

John Moser Interim Executive Presbyter report to Presbytery 11-15-22

This is my final report to San Diego Presbytery. I began 10-1-21 as your Interim Executive Presbyter (half time) and will step down from this position 11-30-22 after a short onboarding of our new Executive Director Sean Chow who begins 11-20-22.

Thank you for our 14 months together and your trust and collegiality as we've worked together to advance Christ's mission here in San Diego. I have observed strong commitment by our elders and pastors to forge a new future for SDP through the unanimous approval of the Strategic Plan Committee recommendations, and the fine work of the ED Search Committee which resulted in the unanimous call of Rev. Sean Chow to be our new Executive Director.

After retirement I am staying in the San Diego area and look forward to further service in our presbytery as invited. I will be in Hawaii on a long-planned family trip the week of our November 15 Presbytery meeting, so I will be absent and thus this written report.

I've completed an in-person check in conversation (1 – 1 ½ hours) with 95% of the actively serving pastors in our presbytery and many of the retired pastors as well. I observe that pastors feel these visits contribute positively to “emotional glue” connecting them to the wider presbytery and our mission. This also includes one and three-month check ins with our new pastors.

Preached, and brought greetings from our Presbytery, to thirteen of our churches: Faith, Linda Vista, Chula Vista, South Sudanese (2xs), Point Loma (2xs), Northminster (2xs), Village, Lakeside, Fletcher Hills, Brawley (4xs), Westmorland (4xs), El Cajon, Vista. Preached at November 2021 Presbytery meeting.

Worked regularly with Cyclical Director and Cyclical committee helping resource Discerners and Starters.

Worked closely with COM chair Harber in meetings with Linda Vista Session and key elders in their discernment regarding closure and led/preached their special Worship Service Celebration of 80 years of ministry. Cultivated and vetted short lists of excellent Interim Pastors for three churches. Resourced COM Liaisons/PNCs in four churches.



Continued pastoral support to several pastors and families, completed EP to EP reference checks for pastors who are finalists to potentially be called to our presbytery churches, met with one Session discerning future of the church.

Worked with New Day Director and Steering Committee and SDP HR chair.

Shared ex-officio presence with Stated Clerk for several SDP committees (COM, BPF, Nominating, CPM, BPF, HR)

Met monthly with South Sudanese American Presbyterian Fellowship Steering Committee and resource Chairman Bruce Huebner.

Led our SDP staff gatherings for support, sharing, operational Q & A

Connected with GA resources for new EPs, bi-monthly zoom meetings with Synod of SoCal Presbytery EPs, and attended Synod of Southern California Zoom Meetings. At my last Synod Commission Meeting in September, I was present when one of our churches was awarded a grant to start their missional project.

The top assignment in the final weeks of my tenure is preparing for and then leading the on boarding events, conversations, introductions for our new Executive Director Sean Chow when he arrives 11/20/22. Sean and I have already spoken at length by phone twice, and the five full days of onboarding beginning 11/21/22 is filling up well. My goal is for our new ED to start well, flourish and lead us from a firm foundation.

## Attachment D

STATEMENT OF FAITH- The Rev. Janice Cook

I believe God is One, Holy, Creator and Redeemer; there is no other. God is the Creator of all that is, not subject to pre-existent matter or condition. Creatures are to worship, obey and honor this One. This one and only God is the threefold reality of Father, Son and Holy Spirit.

I believe in the sovereignty, holiness and gracious love of God. There is nothing outside of God's control and providence. God's sovereignty governs all things. It is God who initiates. Always the "yes" of God's graciousness involves a "no" against human waywardness.

I understand the atoning action of Christ in the three-fold office of prophet, priest and king. We must give attention to the narrative sequence of the offices – a prophetic ministry in Jesus' life, teachings and healings; a priestly ministry in passion and death; and a royal ministry in resurrection and ascension

Justification and sanctification are two moments in the one act of reconciliation in Christ. In him we are justified, sanctified and redeemed. The role of the Christian is not to earn salvation but to witness to a salvation already accomplished and enacted in Jesus Christ. We are called to work out the implications of our salvation through a life of loving service.

Through the Holy Spirit come adoption, repentance, regeneration and freedom in Christ which evokes the will to grow in our likeness to Christ. The Spirit provides confidence in the trustworthiness of God's Word for our lives. The Spirit inspired the biblical writers and enables us to read and interpret the Bible for

ourselves in community. The Spirit gives various gifts to each person and a sense of calling in keeping with Christ's summons to "follow him."

It pleases God to use earthly materials – water, bread, and fruit of the vine – in the reconciliation of the world to God. The sacraments – Lord's Supper and Baptism – are the visible, holy signs and seals instituted by God so that by their use God may make us understand more clearly the promise of the gospel and put God's seal on that promise.

The church begins with God's gracious call to be people called out and engaged in God's mission in the world. The grounding of the church is God's action. The church is a community/institution which God provides as an agency for God's saving, justifying, and sustaining activity and to be the instrument of healing and reconciliation in the world. Jesus Christ is the center of the church, the head of the body and the visible church as defined by one who emptied himself, taking the form of servant (Phil. 2:7).

God continues to speak a good word to us today; it is the word that life in community rests firmly on one foundation that endures - the gracious calling of all creation into community through Jesus Christ and by the power of the Holy Spirit. The nature of the church is finally not a doctrine but a life lived in, from, and by the Word of God. It is the life of a people who are in relationship with Jesus Christ which defines who we are.

**Attachment E**



**Terms of Call~** Presbytery of San Diego

Minister: **X** Church: **Chula Vista Presbyterian Church**  
 Position: **Sr. Pastor**  
 Full Time **Yes**

<b>A. Personal Compensation</b>	
1. Total Effective Salary* (salary and housing)	\$ 85,000
2. Pension/Major Medical	
a. Dues to Board of Pensions Benefits Plan	\$ 33,150
b. FLEX Spending account (Medical – shared with Pastor @ 50%)	\$ 625
<b>B. Compensation NOT INCLUDED in effective salary ( Negotiable)</b>	
Reimbursable Professional Expenses	
1. Auto/Travel Expenses (vouchered/reimbursable)	\$ 1250
2. Study Leave Expenses** (\$1000 minimum)	\$ 2000
3. SECA Tax Allowance	\$ 6375
(Social Security reimbursement is subject to income tax)	
4. Spiritual Director/Coach	\$ 600
5. Coffee, lunch, Books, etc.	\$ 1000
<b>TOTAL Reimbursable Professional Expenses</b>	<b>\$ 11225</b>
Study Leave (2 weeks)	
Vacation Time (30 calendar days including normal days off)	
Sick Leave (10 days)	
Others:	
Date of this report _____ Congregation took action to approve at a congregational meeting on _____. Effective date of compensation _____  <b>Note:</b> After 7 years of serving a church, and every 7 years thereafter, pastors are eligible for a paid sabbatical leave of 4 months maximum. See the specific policy of COM for details. <b>**</b> For the year 2022, the BoP due is 37.0% of the total effective salary from for Member + family coverage. This breaks down to 8.5% for pension, 1.0% for death & disability, 27.0% for medical coverage, and 0.5 % for temporary disability.	

## **Attachment F**

### **1. COMMITTEE ON MINISTRY PROPOSAL**

Pastor Bill Sperry of Pacific Beach Presbyterian Church is being offered optional 9-month active duty orders (ADOS = Active Duty for Operational Support) to serve as the Command Chaplain for the Surface Combat Systems Training Command (SCSTC) at Navy Base San Diego. The orders would cover the period of January 1 – September 30, 2023. The assignment is primarily classroom instruction and local chaplain/pastoral support, which will generally take place during weekdays between 7 AM – 4:30 PM, allowing Pastor Bill to continue providing pastoral leadership for worship services, evening church-related events, and other time-flexible functions. Pastor Bill would be released from the active duty orders on September 30, 2023 to resume his previous pastoral schedule with PBPC and his Navy Reserve responsibilities effective October 1, 2023

#### **2023 Proposed Terms of Call**

- \$79,500 Salary for 2023
  - This figure reflects a 5% COLA to Bill's current 2022 salary of \$90,000 followed by a \$15,000 salary reduction which Bill proposed to offset ADOS prioritization for 2023.
- \$6,300 Reimbursable Professional Expenses
  - \$500 = Continuing Education
  - \$3,500 = Professional and book expenses
  - \$2,300 = Auto expenses
- 1 week of vacation (October-December).
  - Bill will accrue and take other vacation and study leave time through his ADOS assignment, at the rate of 2.5 days per month of service (22.5 days total over 9 months)
- Adjusted 2023 Board of Pension benefit support
  - Pension benefit paid to Board of Pensions January-September
  - Pension, medical, death and disability benefits paid to Board of Pensions October-December

*A motion was approved by PBPC Session on November 10, 2022: To approve Pastor Sperry's acceptance of active duty military orders from January 1 - September 30, 2023 and to approve the adjusted Terms of Call for that period.*

## AttachmentG

### Cyclical SD Update November 15, 2022



- **Review** who we are and what we do.
- **Respond** to three requests from Strategic Planning Team:
  - #1. Clear **metrics & guidelines** about the process of planting new churches.
  - #2. **Commissioned Ruling Elder (CRE) process** ... Cyclical will work with COM and CPM to ensure that CRE candidates are trained and commissioned.
  - #3. **Guidelines** for how new worshipping communities will be **chartered**.
- **Thank you** for investing in leaders and New Worshipping Communities
- **Invite** your participation in Faithful Innovation.

#### What is Cyclical SD?

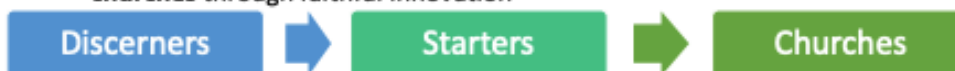
- Our strategic initiative established in November 2017 to start New Worshipping Communities (NWCs).
- Cyclical SD was funded as part of a ten-year vision with a five year \$500,000 grant, currently budgeted through end of 2023. (\$200,000 remaining) [cyclicalsd.org](http://cyclicalsd.org)
- The PC(USA) has averaged a loss of about 56,000 members every year since 2016. At this rate, PC(USA) will have no members by 2043... we need *faithful innovation*
- One of 15 Cyclical networks in the US/Canada/Europe aligned with Cyclical INC [cyclicalchurches.com](http://cyclicalchurches.com)
- Connected with 1001 Worshipping Communities, initiated in 2012 [newchurchnewway.org](http://newchurchnewway.org)

#### Who is Cyclical SD?

Gresham Bayne (Chair) Ruling Elder - Point Loma Presbyterian Church [Greshb@gmail.com](mailto:Greshb@gmail.com)  
Megan Cochran, Pastor - Westminster Presbyterian Church [pastor@westminsterad.org](mailto:pastor@westminsterad.org)  
Chris Kohlbry, Pastor at large - [chriskohlbry@gmail.com](mailto:chriskohlbry@gmail.com)  
Mike McClenahan, Pastor - Solana Beach Presbyterian [mike@solanapres.org](mailto:mike@solanapres.org)  
Duncan McColl, Pastor - Mira Mesa Presbyterian Church [revduncanmccoll@gmail.com](mailto:revduncanmccoll@gmail.com)  
Noel Musicha, Pastor - Ebenezer Church, Linda Vista - [noelmusicha@ebenezerchurchsd.com](mailto:noelmusicha@ebenezerchurchsd.com)  
Eileen VanGieson, Associate Pastor - Christ La Costa - [eileenv@cpclacosta.org](mailto:eileenv@cpclacosta.org)  
Frances Lin, Stated Clerk *Ex-Officio* [statedclerk@presbyterysd.org](mailto:statedclerk@presbyterysd.org)  
John Moser, Interim Executive Presbyter *Ex-Officio* [johnrossmoser1@gmail.com](mailto:johnrossmoser1@gmail.com)  
Daniel So, Director Cyclical SD, Pastor - Anchor City Church *Ex-Officio* [daniel@cyclicalsd.org](mailto:daniel@cyclicalsd.org)

#### What does Cyclical SD do?

- Builds a garden of new **discerners** who become **starters** and work towards starting new **churches** through faithful innovation



- Cyclical SD supports discerners, starters and new churches:
  - Monthly cohort lunch gatherings for training

- Spiritual direction, coaching or therapists
- Matching grants, financial oversight & sustainability
- Navigating polity, CRE process, chartering process

### #1. Metrics and Guidelines

Cyclical SD measures the net growth and support for 3 primary cohorts:

- **Discerners** ask "Is God calling me to start a church or faithful innovation?" **7 (+3)**
- **Starters** gather communities **12 (+3)**
- **Churches** to potential chartering (Anchor City, Table, Ebenezer, Renew San Diego) **4 (-1)**
- Provide Spiritual Director, Coach or Therapist **13/19**
- Welcome discerners and starters from outside PC(USA) **8/19**

*In development: Community Impact Ratio, Non-Starters, Comps: Cyclical, Presbyteries + 1001 (9 year study\*)*

### #2. CRE Process for Church Planters\*

Cyclical SD has developed a [CRE Process Checklist](#) outlining support through each phase with a CSD liaison and in coordination with COM and CPM:

- Intake of discerner/starter and sponsor church
- Completion of Required Courses or Equivalent
- Examination and Commissioning by Presbytery

### #3. Process for Chartering Churches\*

Cyclical SD has drafted a [Chartering Process](#) outlining

- Establishing ministry vision and leadership
- Setting up corporate entity
- Creating financial accountability
- Presentation to Presbytery
- Becoming a chartered church (elders, session, Book of Order requirements)

Note: Chartering churches is a longer process than we anticipated. Currently, the fastest in the PC(USA) is 5 years, average is 10-12 years. Requires more innovation and alignment of our processes to support NWCs. More information to come.

### Building a Garden of Churches

- **Sowing Seeds:** developing discerners and starters who are gathering hundreds transformed by the love of Jesus and impacting their communities
- **Telling Stories:** gathering to celebrate the God's fruit in worship, storytelling, and book launch
- **Encouraging Innovation:** partnering with pastors, youth directors, non-profit leaders, and outreach coordinators for the next steps with faithful innovation grants [daniel@cyclicalsd.org](mailto:daniel@cyclicalsd.org)



\*Posted on [presbyterysd.org/programs](http://presbyterysd.org/programs)

3:18 PM  
06/23/22  
Accrual Basis

**Presbytery of San Diego  
Cyclical  
2023 Proposed Budget**

	<u>2023 Proposed Budget</u>	<u>2022 Annual Budget</u>	<u>2022 YTD Actual Jan-August</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
43100 · Churches	\$ 15,000	\$ 15,000	\$ 5,524
43500 · Grants	\$ -	\$ 22,100	\$ 50,000
<b>Total Income</b>	<b>\$ 15,000</b>	<b>\$ 37,100</b>	<b>\$ 55,524</b>
<b>Gross Profit</b>	<b>\$ 15,000</b>	<b>\$ 37,100</b>	<b>\$ 55,524</b>
<b>Expense</b>			
<b>61000 · SALARIES &amp; WAGES</b>			
61100 · Director	\$ 61,356	\$ 56,811	\$ 37,842
<b>Total 61000 · SALARIES &amp; WAGES</b>	<b>\$ 61,356</b>	<b>\$ 56,811</b>	<b>\$ 37,842</b>
61110 · Payroll Taxes	\$ 4,602	\$ 4,346	\$ 154
<b>61115 · BENEFITS</b>			
61120 · Worker's Comp	\$ 403	\$ 370	\$ 223
61200 · Medical & Dental Ins.	\$ 1,650	\$ 1,650	\$ 1,168
61215 · Study Leave	\$ 1,000	\$ 1,000	\$ -
<b>Total 61115 · BENEFITS</b>	<b>\$ 3,053</b>	<b>\$ 3,020</b>	<b>\$ 1,391</b>
<b>62000 · GENERAL ADMINISTRATION</b>			
62155 · Reimbursable Expenses	\$ 2,400	\$ 2,400	\$ 323
62125 · Payroll Processing	\$ -	\$ -	\$ 121
<b>Total 62000 · GENERAL ADMINISTRATION</b>	<b>\$ 2,400</b>	<b>\$ 2,400</b>	<b>\$ 443</b>
<b>63000 · OCCUPANCY/FACILITIES</b>			
63210 · Internet & Telephone	\$ 360	\$ 360	\$ 231
<b>Total 63000 · OCCUPANCY/FACILITIES</b>	<b>\$ 360</b>	<b>\$ 360</b>	<b>\$ 231</b>
<b>63300 · EQUIPMENT</b>			
63360 · Website Server	\$ 250	\$ 250	\$ -
<b>Total 63300 · EQUIPMENT</b>	<b>\$ 250</b>	<b>\$ 250</b>	<b>\$ -</b>
<b>63400 · AUTO</b>			
63420 · Mileage/Travel	\$ 1,800	\$ 1,800	\$ 210
<b>Total 63400 · AUTO</b>	<b>\$ 1,800</b>	<b>\$ 1,800</b>	<b>\$ 210</b>
<b>63700 · VOLUNTEER RECOGNITION</b>			
63710 · Gifts & Honorariums	\$ 3,050	\$ 3,050	\$ 1,900
<b>Total 63700 · VOLUNTEER RECOGNITION</b>	<b>\$ 3,050</b>	<b>\$ 3,050</b>	<b>\$ 1,900</b>
<b>63800 · FUNDRAISING &amp; MARKETING</b>			
63810 · Memberships & Meetings	\$ 5,150	\$ 5,150	\$ 1,781
<b>Total 63800 · FUNDRAISING &amp; MARKETING</b>	<b>\$ 5,150</b>	<b>\$ 5,150</b>	<b>\$ 1,781</b>
<b>80100 · PROFESSIONAL SERVICES</b>			
80110 · Consultants	\$ 7,200	\$ 7,200	\$ 2,475
80130 · Professional Services - Other	\$ 7,718	\$ 7,718	\$ 7,000
<b>Total 80100 · PROFESSIONAL SERVICES</b>	<b>\$ 14,918</b>	<b>\$ 14,918</b>	<b>\$ 9,475</b>
<b>80300 · DONATIONS &amp; SCHOLARSHIPS</b>			
80320 · Tuition	\$ 2,100	\$ 2,100	\$ -
<b>Total 80300 · DONATIONS &amp; SCHOLARSHIPS</b>	<b>\$ 2,100</b>	<b>\$ 2,100</b>	<b>\$ -</b>



**Presbytery of San Diego  
 Cyclical  
 2023 Proposed Budget**

	<u>2023 Proposed Budget</u>	<u>2022 Annual Budget</u>	<u>2022 YTD Actual Jan-August</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
43100 · Churches	\$ 15,000	\$ 15,000	\$ 5,524
43500 · Grants	\$ -	\$ 22,100	\$ 50,000
<b>Total Income</b>	<b>\$ 15,000</b>	<b>\$ 37,100</b>	<b>\$ 55,524</b>
<b>Gross Profit</b>			
	\$ 15,000	\$ 37,100	\$ 55,524
<b>Expense</b>			
<b>61000 · SALARIES &amp; WAGES</b>			
61100 · Director	\$ 61,356	\$ 56,811	\$ 37,842
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61110 · Payroll Taxes	\$ 4,602	\$ 4,346	\$ 154
<b>61115 · BENEFITS</b>			
61120 · Worker's Comp	\$ 403	\$ 370	\$ 223
61200 · Medical & Dental Ins.	\$ 1,650	\$ 1,650	\$ 1,168
61215 · Study Leave	\$ 1,000	\$ 1,000	\$ -
<b>Total 61115 · BENEFITS</b>	<b>\$ 3,053</b>	<b>\$ 3,020</b>	<b>\$ 1,391</b>
<b>62000 · GENERAL ADMINISTRATION</b>			
62155 · Reimbursable Expenses	\$ 2,400	\$ 2,400	\$ 323
62125 · Payroll Processing	\$ -	\$ -	\$ 121
<b>Total 62000 · GENERAL ADMINISTRATION</b>	<b>\$ 2,400</b>	<b>\$ 2,400</b>	<b>\$ 443</b>
<b>63000 · OCCUPANCY/FACILITIES</b>			
63210 · Internet & Telephone	\$ 360	\$ 360	\$ 231
<b>Total 63000 · OCCUPANCY/FACILITIES</b>	<b>\$ 360</b>	<b>\$ 360</b>	<b>\$ 231</b>
<b>63300 · EQUIPMENT</b>			
63360 · Website Server	\$ 250	\$ 250	\$ -
<b>Total 63300 · EQUIPMENT</b>	<b>\$ 250</b>	<b>\$ 250</b>	<b>\$ -</b>
<b>63400 · AUTO</b>			
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<b>Total 63400 · AUTO</b>	<b>\$ 1,800</b>	<b>\$ 1,800</b>	<b>\$ 210</b>
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63710 · Gifts & Honorariums	\$ 3,050	\$ 3,050	\$ 1,900
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63810 · Memberships & Meetings	\$ 5,150	\$ 5,150	\$ 1,781
<b>Total 63800 · FUNDRAISING &amp; MARKETING</b>	<b>\$ 5,150</b>	<b>\$ 5,150</b>	<b>\$ 1,781</b>
<b>80100 · PROFESSIONAL SERVICES</b>			
80110 · Consultants	\$ 7,200	\$ 7,200	\$ 2,475
80130 · Professional Services - Other	\$ 7,718	\$ 7,718	\$ 7,000
<b>Total 80100 · PROFESSIONAL SERVICES</b>	<b>\$ 14,918</b>	<b>\$ 14,918</b>	<b>\$ 9,475</b>
<b>80300 · DONATIONS &amp; SCHOLARSHIPS</b>			
80320 · Tuition	\$ 2,100	\$ 2,100	\$ -
<b>Total 80300 · DONATIONS &amp; SCHOLARSHIPS</b>	<b>\$ 2,100</b>	<b>\$ 2,100</b>	<b>\$ -</b>

**Attachment I**

V9

	2023 Proposed Budget	2022 Annual Budget	2022 YTD Actual
<b>100 PRES. INCOME</b>			
101 Per Capita			
101.1 Presbytery Per Capita	\$171,096	\$157,212	\$109,776
101.2 GA Per Capita	\$49,278		
101.3 Synod Per Capita	\$14,258		
<b>Total 101 Per Capita</b>	<b>\$234,631</b>		
102 Other Income			
102.2 Mortgage Interest	\$4,044	\$4,415	\$3,346
102.3 Invest Income	\$381,805	\$196,207	\$0
102 Other Income - Other	\$0	\$3,600	\$4,248
<b>Total 102 Other Income</b>	<b>\$385,849</b>	<b>\$204,222</b>	<b>\$7,594</b>
103 Shared Mission	\$20,000	\$25,000	\$16,197
104 Transfer Existing Funds	\$13,500	\$8,600	\$0
<b>Total 100 PRES. INCOME</b>	<b>\$653,980</b>	<b>\$395,034</b>	<b>\$133,567</b>
<b>200 PRESBYTERY EXPENSES</b>			
105 Admin Commissions	(\$1,000)	(\$1,000)	(\$324)
110 BP&F	(\$1,000)	(\$1,000)	(\$171)
115 C.O.M.	(\$4,000)	(\$2,000)	(\$97)
120 Committee Prep Ministry	(\$2,000)	(\$2,000)	\$0
130 Executive Committee	(\$26,300)		
General Admin	\$1,300	(\$300)	\$0
Contingency Expense	\$25,000		
134 Payroll Expenses	(\$154,620)	(\$140,980)	(\$116,225)
135 Admin & Office	(\$125,011)	(\$34,850)	(\$25,452)
136 Professional Services	(\$33,250)	(\$31,500)	(\$225)
140 Executive Presbyter/Executive Director	(\$155,000)	(\$131,190)	(\$56,199)
145 Investigate/Prosecute Comm	(\$500)	(\$500)	\$0
146 Perm Judicial Commission	(\$500)	(\$500)	\$0
155 Stated Clerk Admin	(\$6,000)	(\$12,100)	(\$4,091)
235 Human Resources	(\$200)	(\$200)	\$0
240 Discernment & Congregational Vitality	(\$100,000)	(\$500)	\$0
340 SSAPF Budget Shortfall	(\$39,000)	(\$30,000)	\$0
430 Leadership	(\$6,500)	(\$5,500)	\$0
<b>Total 200 PRESBYTERY EXPENSES</b>	<b>(\$654,881)</b>	<b>(\$394,120)</b>	<b>(\$202,783)</b>
<b>TOTAL</b>	<b>(\$900)</b>	<b>\$914</b>	<b>(\$69,216)</b>

2022 budget based on 70% of Presbytery Per Capita 8356 Members @\$25.36  
 2023 budget based on 75% Presbytery Per Capita 8338 members (-492 members) @\$27.36  
 2023 budget based on 60% GA Per Capita 8338 members  
 2023 budget based on 60% Synod Per Capita 8338 members

20.25% based on September Investment Balance  
 \$1,885,455

**Notes of Potential Risk:**

In addition to the proposed budget the following unknowns are potential additional costs that might be incurred by The Presbytery of San Diego. Therefore, Budget, Property and Finance Committee recommends up to \$25,000 be allocated to cover the following contingency expenses at the discretion of the Executive Committee.

- Permanent Judicial Commissions*
- Investigative Committees*
- Administrative Commissions*
- EP/ED Search Committee*
- Adjustment for Strategic Planning Committee Proposal*
- Earthquake Deductible 5% of Property Values*
- Lawsuits/Legal Fees*

**Presbytery of San Diego  
New Day Urban Ministries  
2023 Proposed Budget Draft**

<b>NEW DAY URBAN MINISTRIES BUDGET 2022</b>			
	<b>2023 Proposed Budget</b>	<b>2022 Approved Budget</b>	<b>2022 YTD Actual Jan - Jul</b>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
43300 · Stock	-	5,000.00	-
45000 · Investment Income	-	200.00	(164)
43100 · Churches	85,000	75,000.00	40,694
43150 · Church Groups	1,000	7,000.00	756
43200 · Individuals	90,000	70,000.00	42,646
43500 · Grants	30,000	9,000.00	22,500
43520 · In-Kind Donation Food	15,000		
43530 · In-Kind Donation Diapers	4,800		
43540 · In-Kind Donation Clothing	71,500	0.00	
46400 · Other Types of Income	10,000	15,000.00	-
46500 · Events			
46510 · New Day Golf Tournament	19,000	30,000.00	-
46520 · New Day Chopped at Church	8,000	10,000.00	-
<b>Total 46500 · Events</b>	<b>27,000</b>	<b>40,000.00</b>	<b>-</b>
<b>Total Income</b>	<b>334,300</b>	<b>221,200.00</b>	<b>106,432</b>
<b>Gross Profit</b>	<b>334,300</b>	<b>221,200.00</b>	<b>106,432</b>
<b>Expense</b>			
<b>61000 · SALARIES &amp; WAGES</b>			
Director	78,624	72,800.00	42,224
Resource Coordinator 1 and Resource Coordinator P/T	19,094	35,360.00	20,457
Resource Coordinator 2 and Resource Coordinator P/T	19,094		-
Case Worker	25,946	24,024.00	14,035
Case Worker	28,305	24,024.00	10,081
Certified Licensed Case Worker	29,652	27,456.00	-
Office Manager 1 and Office Mgr. P/T	17,971	18,304.00	9,764
Office Manager 2 and Office Mgr. P/T	26,957		-
<b>Total 61000 · SALARIES &amp; WAGES</b>	<b>245,643</b>	<b>201,968.00</b>	<b>96,560</b>
61110 · Payroll Taxes	21,561	19,964.00	8,191
<b>61115 · BENEFITS</b>			
61120 · Worker's Comp	1,204	1,017.74	422
61230 · Other Benefits	125	0.00	70
<b>Total 61115 · BENEFITS</b>	<b>1,329</b>	<b>1,017.74</b>	<b>492</b>
<b>62000 · GENERAL ADMINISTRATION</b>			
62120 · Bank & Finance Charges	516	635.00	305
62125 · Payroll Processing	1,172	1,170.00	642
62130 · Hospitality & Meals	200	165.00	246
62135 · Total General	1,888		-
62130 · Hospitality & Meals - Other	500		-
<b>Total 62130 · Hospitality &amp; Meals</b>	<b>500</b>		<b>246</b>
62150 · Postage	1,290	755.00	644
62160 · Gen. Admin. Other	1,092	345.00	472
<b>Total 62000 · GENERAL ADMINISTRATION</b>	<b>4,770</b>	<b>3,070.00</b>	<b>2,309</b>
<b>63000 · OCCUPANCY/FACILITIES</b>			

Stock is always converted to cash which is moved to individual donations

We added the diluted stock donations for 2023 from Individuals

This amount is based in the current Food from the food bank and church events

We received 16000 diapers from the food bank (Market value=.30) 11 items per client at \$1.00 per item 6,500 clients

Special events (Fiesta de Coronado)

We have commitments for 2023 & 2024 from Solana Beach and Rancho Bernardo.

**Presbytery of San Diego  
New Day Urban Ministries  
2023 Proposed Budget Draft**

<b>NEW DAY URBAN MINISTRIES BUDGET 2022</b>			
	<b>2023 Proposed Budget</b>	<b>2022 Approved Budget</b>	<b>2022 YTD Actual Jan - Jul</b>
63115 - Taxes	40	0.00	16
63110 - Prop. Ins.	4,042	3,235.00	1,684
63120 - Security	706	654.00	326
63130 - Maint.& Impr.	3,962	1,280.00	1,930
<b>63140 - Capital Improvements</b>	<b>40,000</b>	<b>0.00</b>	<b>-</b> Electric Lift-A/C Unit-Exterior Paint
63150 - Other - Occupancy	2,184	146.66	910
63200 - Utilities	8,104	7,630.00	4,424
63210 - Internet & Telephone	6,500	2,737.00	1,882
<b>Total 63000 - OCCUPANCY/FACILITIES</b>	<b>65,538</b>	<b>15,682.66</b>	<b>11,173</b>
<b>63300 - EQUIPMENT</b>			
63360 - Website Server	1,100	0.00	2,030
63320 - Equipment Lease	1,539	1,700.00	898
63340 - Computer Hardware	1,800	0.00	20
63350 - Computer Software	500	160.00	105
<b>Total 63300 - EQUIPMENT</b>	<b>4,939</b>	<b>1,860.00</b>	<b>3,053</b>
<b>63400 - AUTO</b>			
63410 - Auto Insurance & Maintenance	1,285	1,355.00	838
63420 - Mileage Reimbursement			14
63440 - Auto - Other	450	425.00	284
63450 - Auto Fuel	1,460	875.00	828
<b>Total 63400 - AUTO</b>	<b>3,195</b>	<b>2,650.00</b>	<b>1,964</b>
<b>63500 - SUPPLIES</b>			
63510 - Office Supplies	369	3,595.00	374
63520 - Cleaning Supplies	1,711	575.00	713
63530 - Supplies - Other	279	460.00	405
<b>Total 63500 - SUPPLIES</b>	<b>2,359</b>	<b>4,630.00</b>	<b>1,492</b>
80500 - Unforeseen Expense	4,000	0.00	1% of 2023 budget
<b>Total 63550 - Unforeseen Expense</b>	<b>4,000</b>	<b>0.00</b>	
<b>63600 - OUTSIDE SERVICES</b>			
63640 - Pest Control	797	675.00	403
63620 - Cleaning	-	3,500.00	
63670 - Printing & Copying	442	0.00	300
<b>Total 63600 - OUTSIDE SERVICES</b>	<b>1,239</b>	<b>4,175.00</b>	<b>704</b>
<b>63700 - VOLUNTEER RECOGNITION &amp; TRAINING</b>			
63720 - Volunteer Recognition - Other	500	0.00	66
63730 - Volunteer Training & Back/ground	1,500	0.00	
<b>Total 63700 - VOLUNTEER RECOGNITION</b>	<b>2,000</b>	<b>0.00</b>	<b>66</b>
<b>63800 - FUNDRAISING &amp; MARKETING</b>			
63810 - Memberships & Meetings	250	554.00	112
62155 - Director's Expense Account	2,400	0.00	Meetings with prospected donors
63840 - New Day Golf 4 Good Tournament	8,500	8,000.00	500
63850 - Chopped at Church Event	3,000	0.00	
<b>Total 63800 - FUNDRAISING &amp; MARKETING</b>	<b>14,150</b>	<b>8,554.00</b>	<b>612</b>
<b>70000 - PROGRAM EXPENSES</b>			
70855 - Staff Training	1,000	1,000.00	-
70100 - Clothing	798	477.00	691
70200 - Food/Meals	1,698	2,150.00	948
<b>Total 70200 - Food Meals</b>	<b>1,698</b>	<b>3,627.00</b>	<b>948</b>
70220 - In-Kind Donations Food	-	0.00	-
70230 - In-Kind Donation Diapers&Wipies	-	0.00	-

We are giving 1200 food bags per year, each bag weights 34 lb. at .10 per lb.  
We give out 16000 diapers per year valued at .30 per diaper (Market value average)

**Presbytery of San Diego  
New Day Urban Ministries  
2023 Proposed Budget Draft**

<b>NEW DAY URBAN MINISTRIES BUDGET 2022</b>			
	<b>2023 Proposed Budget</b>	<b>2022 Approved Budget</b>	<b>2022 YTD Actual Jan - Jul</b>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
43300 · Stock	-	5,000.00	-
45000 · Investment Income	-	200.00	(164)
43100 · Churches	85,000	75,000.00	40,694
43150 · Church Groups	1,000	7,000.00	756
43200 · Individuals	90,000	70,000.00	42,646
43500 · Grants	30,000	9,000.00	22,500
43520 · In-Kind Donation Food	15,000		
43530 · In-Kind Donation Diapers	4,800		
43540 · In-Kind Donation Clothing	71,500	0.00	
46400 · Other Types of Income	10,000	15,000.00	-
46500 · Events			
46510 · New Day Golf Tournament	19,000	30,000.00	-
46520 · New Day Chopped at Church	8,000	10,000.00	-
<b>Total 46500 · Events</b>	<b>27,000</b>	<b>40,000.00</b>	<b>-</b>
<b>Total Income</b>	<b>334,300</b>	<b>221,200.00</b>	<b>106,432</b>
<b>Gross Profit</b>			
	334,300	221,200.00	106,432
<b>Expense</b>			
<b>61000 · SALARIES &amp; WAGES</b>			
Director	78,624	72,800.00	42,224
Resource Coordinator 1 and Resource Coordinator P/T	19,094	35,360.00	20,457
Resource Coordinator 2 and Resource Coordinator P/T	19,094		-
Case Worker	25,946	24,024.00	14,035
Case Worker	28,305	24,024.00	10,081
Certified Licensed Case Worker	29,652	27,456.00	-
Office Manager 1 and Office Mgr. P/T	17,971	18,304.00	9,764
Office Manager 2 and Office Mgr. P/T	26,957		-
<b>Total 61000 · SALARIES &amp; WAGES</b>	<b>245,643</b>	<b>201,968.00</b>	<b>96,560</b>
61110 · Payroll Taxes	21,561	19,964.00	8,191
<b>61115 · BENEFITS</b>			
61120 · Worker's Comp	1,204	1,017.74	422
61230 · Other Benefits	125	0.00	70
<b>Total 61115 · BENEFITS</b>	<b>1,329</b>	<b>1,017.74</b>	<b>492</b>
<b>62000 · GENERAL ADMINISTRATION</b>			
62120 · Bank & Finance Charges	516	635.00	305
62125 · Payroll Processing	1,172	1,170.00	642
62130 · Hospitality & Meals	200	165.00	246
62135 · Total General	1,888		-
62130 · Hospitality & Meals - Other	500		-
<b>Total 62130 · Hospitality &amp; Meals</b>	<b>500</b>		<b>246</b>
62150 · Postage	1,290	755.00	644
62160 · Gen. Admin. Other	1,092	345.00	472
<b>Total 62000 · GENERAL ADMINISTRATION</b>	<b>4,770</b>	<b>3,070.00</b>	<b>2,309</b>
<b>63000 · OCCUPANCY/FACILITIES</b>			

**Presbytery of San Diego  
SSAPF  
2023 Proposed Budget**

	<u>2023 Proposed Budget</u>	<u>2022 Annual Budget</u>	<u>2022 YTD Actual Jan - July</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
43100 · Churches	8,000	8,100	2,975
43200 · Individuals	22,000	20,000	9,701
43700 · Rental Income	13,200	18,000	10,164
46400 · Other Types of Income	5,000	5,000	4,750
<b>Total Income</b>	<u>48,200</u>	<u>51,100</u>	<u>27,590</u>
<b>Gross Profit</b>	48,200	51,100	27,590
<b>Expense</b>			
61000 · SALARIES & WAGES	35,303		15,473
CRE	14,580		7,865
Property Coordinator	15,163		4,830
Janitorial	5,560	27,540	2,778
<b>Total 61000 · SALARIES &amp; WAGES</b>	<u>35,303</u>	<u>27,540</u>	<u>15,473</u>
61110 · Payroll Taxes	3,014	2,107	1,505
61115 · BENEFITS			
61120 · Worker's Comp	1,068	144	418
<b>Total 61115 · BENEFITS</b>	<u>1,068</u>	<u>144</u>	<u>418</u>
62000 · GENERAL ADMINISTRATION			
62120 · Bank & Finance Charges	0		0
62125 · Payroll Processing	725	240	410
62160 · Gen. Admin. Other	0		26
<b>Total 62000 · GENERAL ADMINISTRATION</b>	<u>725</u>	<u>240</u>	<u>435</u>
63000 · OCCUPANCY/FACILITIES			
63115 · Taxes	25		21
63110 · Prop. Ins.	2,500	2,040	2,467
63120 · Security	1,500	1,800	744
63130 · Maint.& Impr.	12,000	6,000	1,029
63150 · Other - Occupancy	0	9,000	0
63200 · Utilities	7,200	6,000	3,389
63210 · Internet & Telephone	4,800	3,840	2,160
<b>Total 63000 · OCCUPANCY/FACILITIES</b>	<u>28,025</u>	<u>28,680</u>	<u>9,809</u>
63400 · AUTO			
63420 · Mileage Reimbursements	1,500	1,200	1,428
<b>Total 63400 · AUTO</b>	<u>1,500</u>	<u>1,200</u>	<u>1,428</u>
63500 · SUPPLIES			
63510 · Office Supplies	600	1,200	97
63520 · Cleaning Supplies	600	1,200	379
<b>Total 63500 · SUPPLIES</b>	<u>1,200</u>	<u>2,400</u>	<u>476</u>
63600 · OUTSIDE SERVICES			
63610 · Landscaping	3,000	1,850	2,085
63630 · Trash Removal	4,800	4,560	3,120

**Presbytery of San Diego  
SSAPF  
2023 Proposed Budget**

	<u>2023 Proposed Budget</u>	<u>2022 Annual Budget</u>	<u>2022 YTD Actual Jan - July</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
43100 · Churches	8,000	8,100	2,975
43200 · Individuals	22,000	20,000	9,701
43700 · Rental Income	13,200	18,000	10,164
46400 · Other Types of Income	5,000	5,000	4,750
<b>Total Income</b>	<u>48,200</u>	<u>51,100</u>	<u>27,590</u>
<b>Gross Profit</b>	48,200	51,100	27,590
<b>Expense</b>			
<b>61000 · SALARIES &amp; WAGES</b>	<b>35,303</b>		<b>15,473</b>
<b>CRE</b>	14,580		7,865
Property Coordinator	15,163		4,830
Janitorial	5,560	27,540	2,778
<b>Total 61000 · SALARIES &amp; WAGES</b>	<u>35,303</u>	<u>27,540</u>	<u>15,473</u>
61110 · Payroll Taxes	3,014	2,107	1,505
<b>61115 · BENEFITS</b>			
61120 · Worker's Comp	1,068	144	418
<b>Total 61115 · BENEFITS</b>	<u>1,068</u>	<u>144</u>	<u>418</u>
<b>62000 · GENERAL ADMINISTRATION</b>			
62120 · Bank & Finance Charges	0		0
62125 · Payroll Processing	725	240	410
62160 · Gen. Admin. Other	0		26
<b>Total 62000 · GENERAL ADMINISTRATION</b>	<u>725</u>	<u>240</u>	<u>435</u>
<b>63000 · OCCUPANCY/FACILITIES</b>			
63115 · Taxes	25		21
63110 · Prop. Ins.	2,500	2,040	2,467
63120 · Security	1,500	1,800	744
63130 · Maint. & Impr.	12,000	6,000	1,029
63150 · Other - Occupancy	0	9,000	0
63200 · Utilities	7,200	6,000	3,389
63210 · Internet & Telephone	4,800	3,840	2,160
<b>Total 63000 · OCCUPANCY/FACILITIES</b>	<u>28,025</u>	<u>28,680</u>	<u>9,809</u>
<b>63400 · AUTO</b>			
63420 · Mileage Reimbursements	1,500	1,200	1,428
<b>Total 63400 · AUTO</b>	<u>1,500</u>	<u>1,200</u>	<u>1,428</u>
<b>63500 · SUPPLIES</b>			
63510 · Office Supplies	600	1,200	97
63520 · Cleaning Supplies	600	1,200	379
<b>Total 63500 · SUPPLIES</b>	<u>1,200</u>	<u>2,400</u>	<u>476</u>
<b>63600 · OUTSIDE SERVICES</b>			
63610 · Landscaping	3,000	1,850	2,085
63630 · Trash Removal	4,800	4,560	3,120

**Attachment J**



**Investment &  
Loan  
Program Inc.**

**PRESBYTERIAN INVESTMENT & LOAN PROGRAM**  
100 Witherspoon Street \* Louisville KY 40202-1396  
(800) 903-7457 \* website: pilp.pcusa.org  
email: loan.help@pcusa.org  
**LOAN APPLICATION**

**DATE (MM/DD/YYYY):** 9/26/22

**SECTION A: GENERAL INFORMATION ABOUT BORROWER**

Palisades Presbyterian Church

BORROWER'S NAME AS LISTED ON ARTICLES OF INCORPORATION OR LATEST AMENDMENT TO ARTICLES OF INCORPORATION

6301 Birchwood St. San Diego CA 92120  
STREET ADDRESS CITY ST ZIP

619-582-0852 San Diego 01/1957  
MAILING ADDRESS IF DIFFERENT THAN STREET ADDRESS CITY ST ZIP

619-582-0852 San Diego 01/1957  
PHONE FAX COUNTY CHARTER DATE (MM/YYYY)

\$78,500 15 12/1/22 01/01/23 01/01/23  
LOAN AMOUNT REQUESTED LOAN TERM (YEARS) DESIRED CLOSING DATE CONSTRUCTION BEGINS FUNDS NEEDED BY

If church, whose name is on the title to the church property?  CHURCH  PRESBYTERY

If church, will church property serve as collateral for the loan?  YES  NO

Estimated value of land and buildings \_\_\_\_\_ Number of acres \_\_\_\_\_

**PURPOSE OF LOAN (CHECK ALL THAT APPLY)**

- |   |  |  |  |
|---|--|--|--|
| <u>NEW CONSTRUCTION</u>                               | <u>RENOVATIONS/REPAIRS</u>                   | <u>PURCHASE</u>                        | <u>REFINANCE</u>                           |
| <input type="checkbox"/> SANCTUARY                    | <input type="checkbox"/> SANCTUARY           | <input type="checkbox"/> EXISTING BLDG | <input type="checkbox"/> EXISTING MORTGAGE |
| <input type="checkbox"/> CHRISTIAN ED SPACE           | <input type="checkbox"/> CHRISTIAN ED SPACE  | <input type="checkbox"/> LAND/SITE     | <input type="checkbox"/> BOND ISSUE        |
| <input type="checkbox"/> MULTI-PURPOSE BLDG           | <input type="checkbox"/> MULTI-PURPOSE BLDG  | <input type="checkbox"/> NCD SITE      | <input type="checkbox"/> CONSTRUCTION LOAN |
| <input checked="" type="checkbox"/> ENERGY EFFICIENCY | <input type="checkbox"/> ENERGY EFFICIENCY   |  |  |
| <input type="checkbox"/> ACCESSIBILITY                | <input type="checkbox"/> ACCESSIBILITY       |  |  |
|   | <input type="checkbox"/> SAFETY & TECHNOLOGY |  |  |
|   | <input type="checkbox"/> DISASTER RELIEF     |  |  |

OTHER PURPOSE OF LOAN Solar System



**SECTION B: COMMUNITY DEMOGRAPHIC INFORMATION**

Factors expected to contribute to the growth or decline of your parish/community's population and economy.

Palisades Presbyterian Church has been in continuous operation in the Allied Gardens community of San Diego since 1956. The community population is stable with a robust economy based upon substantially increased real estate and property values since 2008 with single family residences now typically valued over \$1M in the surrounding neighborhoods. The Allied Gardens, Del Cerro, Grantville nearby communities contain well-maintained residences and yards with clean safe streets. The area is in high demand due to quality schools, low crime rates and beautiful large parks. The surrounding San Diego and California economy is robust and vibrant.

**CHURCH DEMOGRAPHICS - CHECK ALL THAT APPLY**

- NEW CHURCH DEVELOPMENT <10 YEARS OLD
- SUBURBAN
- URBAN
- RURAL/SMALL TOWN
- FEDERATED/UNION CHURCH

**PREDOMINANT ETHNICITY OF MEMBERS - STATISTICAL PURPOSES ONLY**

- AFRICAN-AMERICAN
- MIDDLE EASTERN
- KOREAN-AMERICAN
- CAUCASIAN
- NATIVE AMERICAN
- OTHER ASIAN \_\_\_\_\_
- HISPANIC/LATINO
- MULTI-CULTURAL
- OTHER \_\_\_\_\_

**SECTION C: CHURCH STATISTICAL INFORMATION**

If your church participates in the General Assembly's Annual Statistical Report each year, the historical data for membership and average weekly attendance may be found on line at <https://church-trends.pcusa.org/church/search/>. From this page you can find your congregation. On subsequent page you have an option to view statistical information about your church if it has been submitted.

CHURCH MEMBERSHIP	AVERAGE WEEKLY ATTENDANCE	ESTIMATED MEMBERSHIP BY AGE CATEGORIES
2016 <u>353</u>	2016 <u>162</u>	% UNDER 45 <u>38</u>
2017 <u>353</u>	2017 <u>138</u>	% 45 TO 65 <u>84</u>
2018 <u>337</u>	2018 <u>123</u>	% OVER 65 <u>103</u>
2019 <u>336</u>	2019 <u>111</u>	
2020 <u>235</u>	2020 <u>89</u>	

What year was the membership roll last purged? 2020

**PLEDGE INFORMATION - OPERATING BUDGET**

	2 YEARS AGO	LAST YEAR	CURRENT YEAR
Number of reported pledge members to church	135	128	128

**SECTION D: SOURCES OF REPAYMENT AND OTHER DEBT**

**BUILDING FUND CAMPAIGN**

1. Total pledged to capital campaign   N/A   over    years. Number of pledges
2. Pledges will be paid over what period? from    to
3. Was your capital campaign directed by a professional campaign service?  YES  NO
4. If yes, what campaign service was used?
5. Are future building fund campaigns planned?  YES  NO
6. If yes, what are the dates? from    to
7. In prior capital campaigns, what percent of money pledged was actually received?
8. If you have not had a campaign recently, please check this box.

**PROJECTED NEW LOANS TO FUND THIS PROJECT** (If exact information is not known, use anticipated information.)

LENDER	AMOUNT	LOAN RATE	TERM OF	MONTHLY PAYMENT
PLIP	\$78,750	2.5	15	\$525
<b>TOTAL</b>	\$78,750			\$525

**CURRENT DEBT - LIST ALL CURRENT LOANS** (Check any loans to be paid by new ILP loan.)

LENDER	ORIGINAL AMOUNT	CURRENT BALANCE	MONTHLY PAYMENT	MATURITY DATE	LOAN RATE
<b>TOTAL</b>	0	0	0		

**SECTION E: SITE LOAN DATA (fill in only if loan request is for land purchase)**

SELECT ONE:

- NEW CHURCH DEVELOPEMENT SITE    
 RELOCATION SITE (ATTACH EXPLANATION REGARDING DISPOSITION OF CURRENT PROPERTY)    
 ADDITION TO CURRENT SITE

HOW WILL SITE BE USED?

**SECTION F: FINANCIAL PLAN - PROJECT COSTS & SOURCES**

**FOR PURCHASE OF A SITE OR EXISTING BUILDING**

N/A

- 1. PURCHASE PRICE OF BUILDING/SITE
- a. AMOUNT OF SQUARE FOOTAGE IN BUILDING      a. \_\_\_\_\_
- b. NUMBER OF ACRES OF SQUARE FOOTAGE OF LAND      b. \_\_\_\_\_
- c. APPRAISED VALUE - ATTACH COPY OF APPRAISAL      c. \_\_\_\_\_

1. \_\_\_\_\_

**FOR CONSTRUCTION, RENOVATIONS OR REPAIRS**

SIZE - IN SQ. FT. \_\_\_\_\_ COST PER SQ. FT. \_\_\_\_\_

- 1. CONSTRUCTION CONTRACT PRICE  ESTIMATED  FIRM
- 2. ARCHITECT'S FEES
- 3. FURNISHINGS, EQUIPMENT, PARKING, PAYMENT & PERFORMANCE BONDS, INSURANCE - 10% OF CONTRACT PRICE SUGGESTED
- 4. CONTINGENCIES - 15% OF CONSTRUCTION CONTRACT PRICE SUGGESTED
- 5. OTHER ANTICIPATED EXPENSES \_\_\_\_\_
- 6. TOTAL PROJECT COST

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_ \$87,500

**RESOURCES TO FUND PROJECT**

**CHURCH'S CASH & PLEDGE RESOURCES**

- 1. CASH ON HAND FROM CAPITAL CAMPAIGN PLEDGES
- 2. CASH ON HAND FROM OTHER SOURCES - SPECIFY SOURCE Endowment Funds
- 3. CASH ALREADY EXPENDED ON THE PROJECT
  - a. FROM CAPITAL CAMPAIGN PROCEEDS
  - b. FROM OTHER RESOURCES
- 4. ADDITIONAL FUNDS FROM CAPITAL CAMPAIGN TO BE SPENT DURING CONSTRUCTION

- 1. \_\_\_\_\_
- 2. \$4,000
- 3a. \$4,750
- 3b. \_\_\_\_\_
- 4. \_\_\_\_\_

**GIFTS & GRANTS**

- 5. PRESBYTERY GIFTS & GRANTS
- 6. SYNOD GIFTS & GRANTS
- 7. OTHER GIFTS & GRANTS \_\_\_\_\_

- 5. \_\_\_\_\_
- 6. \_\_\_\_\_
- 7. \_\_\_\_\_

**OTHER LOANS TO FUND THIS PROJECT**

- 8. PRESBYTERY LOAN      \_\_\_\_\_ YEARS @ \_\_\_\_\_ INTEREST \_\_\_\_\_ MO/PMT
- 9. SYNOD LOAN      \_\_\_\_\_
- 10. BANK (COMMERCIAL) MORTGAGE      \_\_\_\_\_
- 11. OTHER LOANS      \_\_\_\_\_
- SPECIFY LENDER \_\_\_\_\_

- 8. \_\_\_\_\_
- 9. \_\_\_\_\_
- 10. \_\_\_\_\_
- 11. \_\_\_\_\_

- 12. TOTAL RESOURCES - TOTAL ITEMS 1 - 11
- 13. LOAN AMOUNT NEEDED (TOTAL PROJECT - TOTAL RESOURCES)
- 14. GRAND TOTAL RESOURCES (LINE 12 PLUS 13 - SHOULD EQUAL PROJECT COST LINE 6)

- 12. \$8,750
- 13. \$78,750
- 14. \$87,500

# Repayment Plan

Monthly Pay: \$525.10  
 Total of 180 Loan Payments \$94,517.37 Total Interest  
 \$15,767.37

Interest Rate 2.5% (APR)

15 years Loan Term

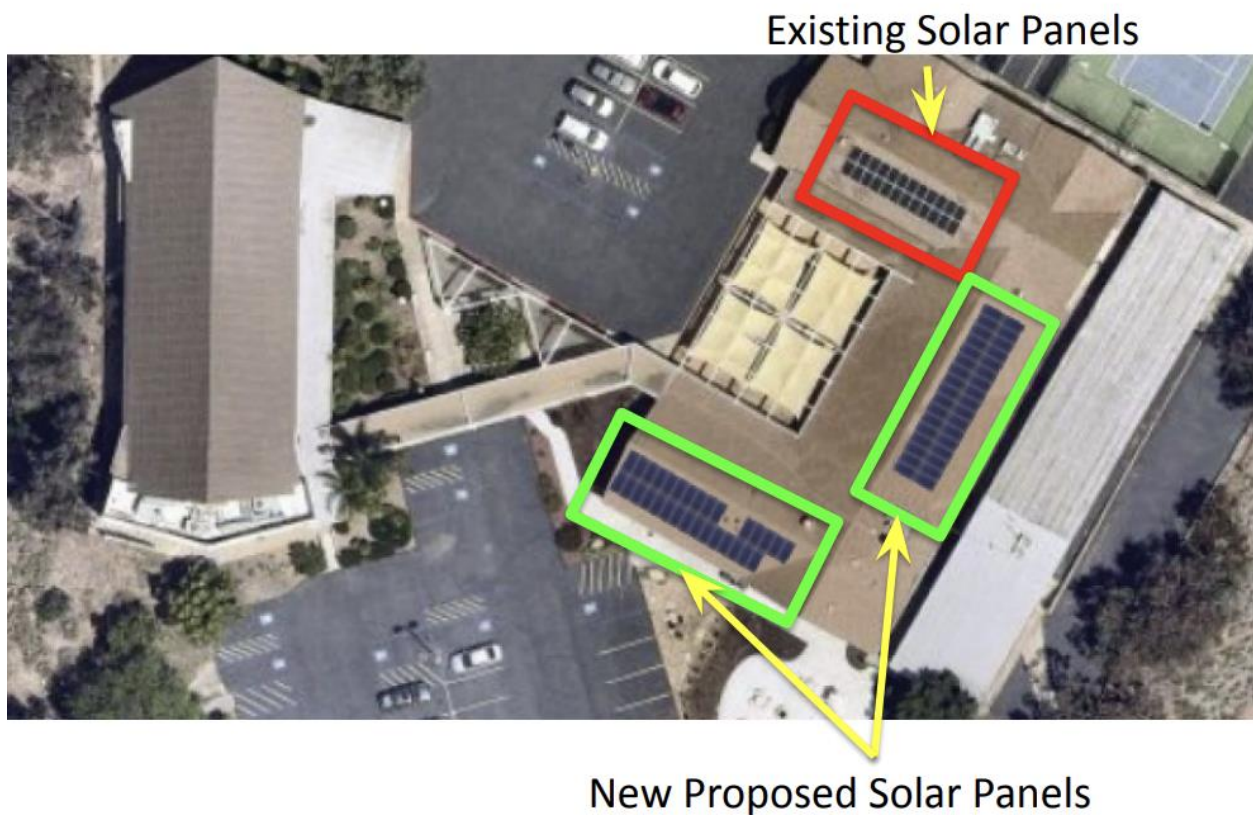
\$78,500

AR	Beginning Balance	Interest	Principal	Ending Balance
1	\$78,750.00	\$1,918.76	\$4,382.44	\$74,367.60
2	\$74,367.60	\$1,807.93	\$4,493.27	\$69,874.38
3	\$69,874.38	\$1,694.30	\$4,606.90	\$65,267.54
4	\$65,267.54	\$1,577.79	\$4,723.41	\$60,544.19
5	\$60,544.19	\$1,458.36	\$4,842.84	\$55,701.39
6	\$55,701.39	\$1,335.89	\$4,965.31	\$50,736.13
7	\$50,736.13	\$1,210.33	\$5,090.87	\$45,645.31
8	\$45,645.31	\$1,081.59	\$5,219.61	\$40,425.75
9	\$40,425.75	\$949.59	\$5,351.61	\$35,074.19
10	\$35,074.19	\$814.26	\$5,486.94	\$29,587.30
11	\$29,587.30	\$675.52	\$5,625.68	\$23,961.65
12	\$23,961.65	\$533.26	\$5,767.94	\$18,193.74
13	\$18,193.74	\$387.37	\$5,913.83	\$12,279.97
14	\$12,279.97	\$237.84	\$6,063.36	\$6,216.65
15	\$6,216.65	\$84.50	\$6,216.70	\$0.00

## Brief Description of Project Scope & Objectives

- Currently Palisades Presbyterian Church has a limited number of solar panels which are insufficient to supply church electric power needs. (see view below)
- The proposed project adds additional solar panels and infrastructure to supply solar power to the church campus to increase solar power production and significantly reduce the need for external power.
- The objective is to reduce monthly campus energy costs by generating increased solar energy thereby reducing costs from approximately \$14,000 per year to less than \$5,000 per year with reduction of at least \$9,000 or more. Cost reduction over time will be much higher due to rising energy rates in San Diego.

### Palisades Campus Aerial View



## Five Years At A Glance: MEMBERSHIP

August 19, 2022

Membership	2017	2016	2015	2014	2013
Membership	353	353	371	369	403
Attendance	0	162	188	174	184
Female Members	208	220	234	234	257
Male Members	145	133	137	135	146
Active	353	353	371	369	403
Baptized	0	0	0	0	0
Participants	0	9	0	15	0
Affiliates	0	0	0	0	0
Total Adherents	353	362	371	384	403

Membership GAINS	2017	2016	2015	2014	2013
Under 17	0	0	0	0	2
Over 18	0	0	4	0	0
Certificate	0	1	2	3	11
Other	0	6	12	3	0
Total	0	7	18	6	13

Membership LOSSES	2017	2016	2015	2014	2013
Certificate	0	0	0	1	2
Death	0	15	15	14	16
Other	0	10	1	25	8
Total	0	25	16	40	26

Attendance	2017	2016	2015	2014	2013
Average Attendance	0	162	188	174	184

Membership by Age	2017	2016	2015	2014	2013
Age 25 and Under	0	22	30	35	45
Age 26 to 45	0	59	57	51	56
Age 46 to 55	0	42	47	48	54
Age 56 to 65	0	56	58	54	54
Over Age 65	0	174	179	181	194

PC(USA) does not have sufficient information to make an accurate interpretation for all "zero" responses. Here are some of the uses for "zero" in the Church Trends tables.