

PRESBYTERY OF SAN DIEGO SPECIAL CALLED MEETING –April 7, 2022

The special called meeting of the Presbytery of San Diego was convened by Ruling Elder Lyn Lloyd-Smith, the Moderator, at 4:00 p.m. via Zoom. She led the Presbytery in prayer. The Stated Clerk, Frances Lin, declared the quorum. The Presbytery approved to suspend the requirement of the standing rule prohibiting Presbytery meetings by electronic means, *Manual of Administrative Operations (Manual)* Chapter 16, XI.A.3.

Notice of the place, date, hour, and purpose of this meeting was distributed to all members of the Presbytery on Saturday, March 28, 2022, and was posted on the website on that same day.

The purpose of the meeting was for two pieces of businesses from Committee on Ministry:

1. The Committee recommends the Presbytery concurred with the Congregation of Linda Vista Presbyterian Church of San Diego to dissolve the Church.
2. The Committee also recommends the approval of an AC to work with the Session of Linda Vista Presbyterian Church for the purpose of dissolving the congregation.

ROLL: The roll was taken by the zoom report, and that those registering during the meeting, together with corresponding members, and those requesting leaves of absence (when granted) constitute the roll.

	<u>CONGREGATION</u>	<u>TEACHING ELDERS</u>	<u>ECCLESIASTICAL DESIGNATION</u>	<u>RULING ELDERS</u>
1-1	Brawley, First			Carl Stills
2-1	Carlsbad, Christ Church of La Costa	G. Bostrom E. VanGieson	101 103	Sue Liesegang
3-1	Chula Vista, Chula Vista		105	Joan Stroh Cora Gregory (A)
4-1	Coronado, Graham Memorial	D. McElrath J. Joseph	101 103	Russell Allen
5-1	El Cajon, First	K. Dawsey-Richardson	101	Nancy Williams Cindy Graham (A)
6-1	El Cajon, Fletcher Hills	K. Womack	101	Jim Reisweber Lorna McMurray (A)
7-1	Escondido, Westminster	M. Sedgwick	101	Holly Nolan Carole Ostrander (A)
8-5	La Jolla, La Jolla	P. Cunningham S. Mitchell	101 103	Lynn Lansing Deanne Rohde Jim Sedgwick Pam Taunton Christy Zatkin Jen Marchesini (A) Steve Vincent (A)

9-1	La Jolla, Mt. Soledad	M. Watson		William Green Cindy Green (A)
10-1	Lakeside, Community	T. Avazian (e)	101	Gerie Morrin Linda Sunkel (A)
11-2	Oceanside, First	M. Killeen E. Wilson-Manahan	101 103	Joan Anderson Brian Maynard Sue Moore (A)
12-4	Rancho Santa Fe, Village Community	J. Baca J. K. Farley N. Presa D. R. Caughey	101 103 103 109	Michael Dyer Bob Frey Patrick Singer Michael Williams
13-1	San Diego, Christ United	N. Byrd	101	Audrey Littlefield
14-1	San Diego, Faith	S. Codington	101	Nancy Harber Joe Huffaker (A)
15-2	San Diego, First	J. Andrews J. Myers	101 103	Maurice Caskey Kirk Rogers Cheryl Kosits (A)
16-1	San Diego, Iglesia Emmanuel			Hugo Carbajal Amado Olguin (A)
17-2	San Diego, Korean	Y. H. Kang	101	John Yoo
18-1	San Diego, Linda Vista			Stephen Awe
19-1	San Diego, Mira Mesa	D. McColl	105	Gary Huber
20-1	San Diego, Northminster	J. Shirley N. Landis	101 301	Rom Sarno
21-1	San Diego, Orange Ave			
22-1	San Diego, Pacific Beach	B. Sperry	101	Steve Ritz
23-2	San Diego, Palisades	J. Rauch	105	Ruth Sweet Barbara Van Meter
24-4	San Diego, Point Loma Community	K. Shaw	101	Em Cummins Katie Fulhorst Art Michalek Barbett Wood
25-3	San Diego, Rancho Bernardo Community	G. Kohler M. Wasef	105 103	Corey Buckner Le' Kubow Don Smith
26-1	San Diego, Southeast	R. Sparling	106	D Lund Phil Bazier (A)
27-1	San Diego, Taiwanese	Shang Nan Tsai	101	Winnie Davis Nick Tsai (A)

28-1	San Diego, Westminster	M. Cochran	101	William Hodgkiss
29-4	Solana Beach, Solana Beach	M. McClenahan J. D. Espitia J. Nelson C. Womack	101 103 103	Ericka Southcombe Sue Burgess Rebecca Nunes Heather Creighton
30-1	Spring Valley, Trinity	B. Barclay	101	Jeff Hansen
31-1	Vista, Grace	M. Wallman	105	Phil Sparkman
32-1	Westmorland, Community		105	Leslie Lambe Anne Mallory (A)

<u>OTHER PRESBYTERY MEMBERS and STAFF</u>		ECC DESIGNATION
Interim Executive Presbyter	TE John Moser	302
Stated Clerk	RE Frances Lin	303
*Moderator	*RE Lyn Lloyd-Smith	
*Chair COM committee	*RE Nancy Harber	
*Chair Cyclical committee	*RE Gresham Bayne	
*Chair HR committee	*RE Judy Enns	
*At-large member Executive Committee	*RE Delores McNeely	
*At-large member Executive Committee	*RE Laura Metzger	
Office Manager	Jennifer Sedgwick	
Director, New Day Urban Ministries	Raul Palomino	

OTHER MINISTERS:

R. K. Adams	299	T. F. Johnson	299	E. Reynolds	645
R. E. Anderson	299	J. Kerkhoff	797	L. Rice (e)	701
R.C. Betters	299	J. Kim	797	J. Robertson	299
J.H. Boller, Jr.	299	C. Kohlbray	171	R. Roth	797
W. Bynagte	299	T. C. Lai	299	D. Satre	791
J. Chambers	299	C. S. Lee	503	T. Simpson	797
F. Collins Lower	797	C. M. Lenocker	299	M. W. Smith	761
C. Cowden (e)	797	L. S. León	501	D. So	171
S.W. DeLong	299	A. Lin	501	J. So	171
A.F. Desterhaft	299	A. Y. Lin	791	W. A. Soldwisch	299
A. Deuel (e)	299	S. Locke	299	G. Spearman	299
V. Ford	299	T. Loney	761	G. L. Stewart	299
B. Franco	701	P. Lual	299	T. Theriault	299
R. Garton	299	E. McColl	797	H. S. Vigeveno	299

E. Girod	299	R. Mentze	299	M. Walls	299
J. Hagelganz	299	J. Messervè	797	P. Weiler	299
C. Hammond	299	B. Moller	299	M. F. Willard, Jr.	299
K. Hatlevig	701	M. Mudgett	299	A. Wirth	797
W.W. Hoffman	299	K. Pazan	797	A. T. Wolfe	299
C.M. Hong	299	D. Pierson	797	R Yenter	299
G. Horn	797	E. Piper	797	G. Ziccardi	797
R. Humphries	299	B. Reed	299	R. Ziccardi	797
K Johnson	761				

Commissioned Ruling Elders:

Sudanese American
Solana Beach

William Tut*
Jpetul J'ernantes*

BOLD = Attended Meeting e = excused A = Alternate
* - Voting Member of Presbytery

Corresponding

Guests Present:

Rodney West
Jeremiah Lester
Wells Lyman

Attendance:

Teaching Elders	30
Ruling Elders	38
Corresponding	
Inquirers/Candidates	
Visitors/Others	5
Total	73

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Committee on Ministry

Ruling Elder Nancy Harber, Chair of CoM gave a brief overview of the history for Linda Vista Presbyterian Church which led the congregation to decide to dissolve the church.

Motion: The Committee on Ministry recommends approval to dissolve the Linda Vista Presbyterian Church of San Diego, California.

The Presbytery voted unanimously to concur with the congregation of the Linda Vista Presbyterian Church of San Diego, California to dissolve the church.

Motion: The Committee on Ministry recommends approval of an AC to work with the Session of Linda Vista Presbyterian Church for the purpose of dissolving the congregation. The AC has the authority to act in accordance with the Guidelines for Dissolving a Congregation,” Including assuming original jurisdiction. Note: “Guidelines” included as an attachment)

AC Members: Teaching Elder Greg Bostrom (Chair), Christ La Costa

Teaching Elder Jim Rauch, Palisades

Ruling Elder Laura Metzger, Village

Ruling Elder Rob Hanna, Point Loma

Ruling Elder Steve Awe, Linda Vista

The Presbytery voted to approve the AC and the members to work with the Session of Linda Vista Presbyterian Church for the purpose of dissolving the congregation. The AC has the authority to act in accordance with the Guidelines for Dissolving a Congregation,” Including assuming original jurisdiction. Note: “Guidelines” included as an attachment)

Presbytery VOTED to adjourn at 4:45 p.m. and were dismissed with prayer by the Moderator.

Frances Lin, Stated Clerk

Attachment

San Diego Presbytery Guidelines for Dissolving a Congregation: Responsibilities of the Administrative Commission -2022

In creating the Administrative Commission, the San Diego Presbytery shall authorize it to act with the authority of the Presbytery, by adopting the following resolution, which may be modified, from time to time, as the specific circumstances of the congregation in question require:

That Presbytery of San Diego appoints an Administrative Commission for the Linda Vista Presbyterian Church at 2130 Ulric Street San Diego, CA 92111, to act on Presbytery's behalf, with the power to meet with the Session and members of the congregation, including calling a meeting of the Session and/or of the congregation, as necessary, to arrange for the pastoral care of the members, publicize the dissolution of the congregation, ascertain the financial status and outstanding financial obligations of the congregation, secure the Session records, secure the legal rights to all property (real or personal) held by or for the benefit of the congregation, dispose of the moveable personal property of the congregation, secure the building and property, attend to matters of insurance, dispose of the building and grounds (subject to any guidelines established by the Presbytery), recommend the use of the assets of the congregation, plan and conduct a Service of Witness, secure the assistance of other individuals, as appropriate, to assist with its work, and generally to do such things and take such actions, for, in the name of, and on behalf of the Presbytery as shall be reasonably necessary to accomplish the general purpose of this resolution.

THE RESPONSIBILITIES OF THE AC

(NOTE: When possible and appropriate, the AC should execute these responsibilities in consultation with the Session of the congregation.)

I. ARRANGE FOR THE PASTORAL CARE OF THE CONGREGATIONAL MEMEBRS.

1. Work with the Session to identify where members wish their membership to be transferred.
2. Appoint a pastor to be responsible for pastoral care until membership is transferred or each member has made a clear decision to cease being an active member of any congregation.
3. Communicate to the members that membership is held by the Stated Clerk for one year if not transferred prior to dissolution of the congregation.
4. If the member wishes to transfer membership before the congregation is dissolved, the Clerk of Session will send the letter of transfer. If the membership is transferred after the dissolution of the congregation and within the one year time period, the Stated Clerk will send the letter of transfer.

II. PLAN A CLOSING WORSHIP SERVICE CELERATING THE LIFE AND MINISTRY OF THE CONGREGATION

1. Set the date and the time for the service allowing for ample time for publicizing and sending invitations.

2. Decide what special features the service should include. Request that the Session designate where the proceeds from the Offering will go, generally a local mission to which the congregation is connected.

III. PUBLISIZE THE CLOSING

1. Request the Session to develop a “guest list” of relatives, friends, community connections, former members, pastors, and staff whom the congregation wishes to invite to the celebration.
2. Develop an announcement about the closing to be used in communication through the week to the congregations and members of the Presbytery, providing ample time for distribution.

IV. ARRANGE FOR THE RECEPTION FOLLOWING THE CLOSING WORSHIP SERVICE.

1. Identify the location for a reception which usually follows the closing worship service.
2. Decide how the food will be provided (follow the food safety guidelines) and what financial resources are available, appropriate, or needed to host this event.

V. ASCERTAIN THE FINANCIAL STATUS AND OUTSTANDING FINANCIAL OBLIGATIONS OF THE SESSION.

1. Conduct a financial review of the Treasurer’s records for the last 12 months.
2. Determine location of all accounts (*e.g.*, checking, savings, investments, endowment) and any other financial resources.
3. Determine if there are any bequest or donor stipulations related to memorial accounts or an endowment.
4. Have all accounts closed, transferring any balances to the primary checking account of the Session.
5. Submit new signature card(s) for accounts with at least two members of Presbytery Officers as designated assignatories.
6. Determine any outstanding debts/obligations.
7. Oversee the discharge of all financial obligations by the Treasurer.
8. Oversee the provision of a “statement of contribution” to all current year contributors.
9. If the congregation owns any stocks, bonds, certificates, or other financial instruments, have ownership transferred to the Presbytery.
10. Following the dissolution, transfer all remaining balances to the Presbytery and close all remaining accounts.

VI. SECURE THE SESSION RECORD

Locate all Session and congregational minutes, the church register, and any other financial and legal records to be transferred to the Presbytery office and then archived with other archival records of the Presbytery.

VII. SECURE THE BUILDING AND PROPERTY

1. Arrange for the disposition of furnishings (These decisions should be documented in detail in both Session and AC minutes.)
2. Ascertain which utilities should remain connected and which may be disconnected and make these arrangements with the proper companies. Transfer billing for the utilities to the Presbytery following the closing service.

3. Secure the building and recover keys from anyone who does not need access.
4. If distribution of keys is widespread and any contents are valuable, consider having the locks changed.
5. Identify any tenant activities currently using the buildings and grounds at 2130 Ulric Street and determine the authority for such use.
6. Make provisions for a caretaker until the final disposition of the property, including mowing the lawn and maintenance of any sidewalks.

VIII. ATTEND TO THE MATTERS OF INSURANCE

1. All insurance coverage should be maintained at least until the final closing celebration.
2. Liability coverage should be maintained until the final disposition of the property.
3. Once the congregation is dissolved, coverage should be moved to the Presbytery's policy.

IX. DISPOSITION OF BUILDING AND GROUNDS (IF THE AC DECIDES THIS IS A POSSIBLE OPTION)

1. Recommend to the Presbytery any stipulations regarding the sale of building and property such as first attempting to sell to another congregation or to another agency or organization whose mission will allow for use in a "manner respectful of congregation's heritage"
2. After all expenses for insurance, listing and sale are paid, the funds remaining shall go to the Presbytery, in order to assist and support its ministry and mission to congregations.
3. After the closing celebration remove any identifying signage and the cornerstone.

X. DISSOLVE THE CORPORATION

The Corporation of the Linda Vista Presbyterian Church of San Diego, California, a California non-profit religious corporation, under the laws and regulations of the State of California, will be dissolved not later than July 15, 2022.

XI. INITIAL REPORT TO THE PRESBYTERY

Report to the Presbytery at its May 2022 stated meeting the progress being made in completion of the assigned actions and any modifications recommended to the above instructions.

HOW THE ADMINISTRATIVE COMMISSION (AC) IS ESTABLISHED:

1. The San Diego Presbytery votes to concur with request from a Session, the COM or Stated Clerk that a particular congregation be dissolved and that an AC be appointed to oversee the closing process.
2. The Chair and members of the AC were selected by the Presbytery Moderator and established by the Presbytery. The AC "shall consist of both ministers of the Word and Sacrament and members of congregations, in numbers as nearly equal as possible" (G-3.0109), and should, if possible, include a Ruling Elder on Session from the congregation being dissolved.
3. The Chair of the AC, in consultation with the Stated Clerk, will convene the AC in a timely fashion in order for the Stated Clerk to review the responsibilities with the AC and allow it to begin its work. A Recorder shall be chosen from among the AC who will keep accurate records of the AC's deliberations and actions and promptly furnish them to the AC and the Stated Clerk.

